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Date: Thu, 22 Aug 2002 16:41:46 -0700  
To: (Vice Provosts, Deans and Department Chairs)  
From: Paul Gray <pgray@uclink.berkeley.edu>  
Subject: Responding to Possible Work Stoppages That May Affect  
Instruction  
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Vice Provosts, Deans and Department Chairs:

I write to reiterate the University's position regarding the one-day work stoppage that some Unit 18 lecturers on the Berkeley campus may observe on August 28, 2002 in support of the Coalition of University Employee's announced three-day strike, beginning August 26. As emphasized in recent communications, our primary goal during the strike is to continue to fulfill the educational mission of the University. We have also emphasized that no University employee may be compensated for work that has not been performed unless the employee is on a previously approved leave.

In order to provide maximum flexibility and to minimize disruption to the educational mission, I want to remind you that, by policy, department chairs may authorize changes in times and places of class meetings in response to urgent situations, including work stoppages, provided the overall course commitments as outlined in the course syllabus are fulfilled, and any student needs that arise as a result of the change are accommodated. Arrangements that include alternate meeting times or dates must be comprehensive enough to accommodate all students enrolled in the class.

All instructors who propose alternate arrangements must provide the department chair or dean with written information on the altered class meeting arrangements prior to August 26. This can be communicated by electronic mail. Department chairs and deans should retain these records.

Paul R. Gray  
Executive Vice Chancellor and Provost