

# (DON'T) PANIC SHEET for DEANS & CHAIRS

## Emergencies

Topic	Responsible Unit	Contact Information
Urgent Medical Attention	<a href="#">UCPD</a>	911 (land line) or 642-3333 (cell)
Aggression or Immediate Physical Threat	<a href="#">UCPD</a>	911 (land line) or 642-3333 (cell)
Threat of Imminent Suicide	<a href="#">UCPD</a>	911 (land line) or 642-3333 (cell)
Smoke/Fire	<a href="#">UCPD</a>	911 (land line) or 642-3333 (cell)
Crime in Progress or Just Concluded	<a href="#">UCPD</a>	911 (land line) or 642-3333 (cell)
Hazardous Material or Toxic Spill (ground or water)	<a href="#">EH&amp;S</a> (business hours)	642-3073
	<a href="#">UCPD</a> (evenings and weekends)	911 (land line) or 642-3333 (cell)
Flooding	<a href="#">Facilities Services</a>	642-1032
Campus Emergency Ongoing Updates	<a href="http://emergency.berkeley.edu">http://emergency.berkeley.edu</a>	(800) 705-9998

## Emotional Distress & Behavioral Concerns

Topic	Responsible Unit	Contact Information
Students of Concern	<a href="#">Student of Concern Committee</a> & <a href="#">Student Affairs Case Management</a>	Alfred Day, Director, 664-4218, <a href="mailto:alfred.day@berkeley.edu">alfred.day@berkeley.edu</a> Submit a <a href="#">CARE Report</a>
Emotional Distress or Behavioral Risk Assessment For Students For Faculty or Staff	<a href="#">Counseling and Psychological Services</a>	Jeff Prince, Director, 642-9494
	<a href="#">Employee Assistance</a>	Rob Starkey, Director, 643-7374

## Minimizing University Liability

Topic	Responsible Unit	Contact Information
Intent to Sue University (or You)	<a href="#">Office of Legal Affairs</a> (OLA)	642-7122, <a href="mailto:olastaff@berkeley.edu">olastaff@berkeley.edu</a>
Contact from a Federal/State Agency Investigator	<a href="#">Office of Legal Affairs</a> (OLA)	Christopher Patti, Chief Campus Counsel 642-7122, <a href="mailto:cpatti@berkeley.edu">cpatti@berkeley.edu</a>
Injury on the Job	<a href="#">Disability Management Services</a>	Mike Imazumi, Manager 642-8768, <a href="mailto:mimazumi@berkeley.edu">mimazumi@berkeley.edu</a>
Injury or Property Damage on Campus (not work-related)	<a href="#">Ethics, Risk &amp; Compliance Services</a>	Andy Goldblatt, Risk Manager 643-9317, <a href="mailto:omandias@berkeley.edu">omandias@berkeley.edu</a>
Data Security Breach or Computer with Sensitive Information Stolen	<a href="#">IS&amp;T Computer Security</a>	<a href="mailto:security@berkeley.edu">security@berkeley.edu</a> 510- 664-9000
Privacy & Healthcare Compliance Breaches	<a href="#">Ethics, Risk &amp; Compliance Services</a>	Lisa Ho, Campus Privacy Officer 664-7775, <a href="mailto:lisaho@berkeley.edu">lisaho@berkeley.edu</a>
Public Records Request	<a href="#">Office of Legal Affairs</a> (OLA)	Liane Ko, Public Records Coordinator <a href="mailto:pra@berkeley.edu">pra@berkeley.edu</a>

## Faculty Employment Matters

Topic	Responsible Unit	Contact Information
Faculty Equity and Welfare	<a href="#">Office for Faculty Equity &amp; Welfare</a>	Angelica Stacy, Associate Vice Provost 642-1935, <a href="mailto:astacy@berkeley.edu">astacy@berkeley.edu</a>
Academic Personnel Cases (Promotions, Merits, Reviews)	<a href="#">Academic Personnel Office</a> (APO)	Heather Archer, Assistant Vice Provost 642-5626, <a href="mailto:archer@berkeley.edu">archer@berkeley.edu</a>
Grievance Process/Privilege and Tenure Committee	<a href="#">Academic Senate</a>	Andrea Green Rush, Executive Director 642-7213

## Possible Research Misconduct

Topic	Responsible Unit	Contact Information
Lab Safety	<a href="#">Environmental Health &amp; Safety</a>	642-3073
Conflict of Interest (research-related)	<a href="#">Research Administration &amp; Compliance</a> (RAC)	Jyl Baldwin, Associate Director 642-8110, <a href="mailto:jbaldwin@berkeley.edu">jbaldwin@berkeley.edu</a>
Mistreatment of Human Subjects or Research Animals	<a href="#">Vice Chancellor, Research</a>	Pat Schlesinger, Assistant Vice Chancellor 642-2866, <a href="mailto:pschlesinger@berkeley.edu">pschlesinger@berkeley.edu</a>
Plagiarizing Published Material, Misrepresenting or Fabricating Data	<a href="#">Vice Chancellor, Research</a>	Pat Schlesinger, Assistant Vice Chancellor 642-2866, <a href="mailto:pschlesinger@berkeley.edu">pschlesinger@berkeley.edu</a>

## Possible Misconduct

Topic	Responsible Unit	Contact Information
Campus Resources Used for Personal Gain	Research: <a href="#">Vice Chancellor, Research</a>	Patrick Schlesinger, Interim Associate Vice Chancellor, 642-2866, <a href="mailto:pschlesinger@berkeley.edu">pschlesinger@berkeley.edu</a>

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	General: Whistleblower Hotline	800-403-4744
<b>Conflict of Interest</b> (not related to research)	<a href="#">Ethics, Risk &amp; Compliance Services</a>	Laila DeBerry, Risk Services 643-0233, <a href="mailto:ldeberry@berkeley.edu">ldeberry@berkeley.edu</a>
<b>Romantic or Sexual Relationship with Colleague, Student, or Staff or Discrimination</b>	<a href="#">Office for the Prevention of Harassment and Discrimination</a>	Denise Oldham, Title IX Officer 643-7985, <a href="mailto:ask_ophd@berkeley.edu">ask_ophd@berkeley.edu</a>
<b>Libel, Slander or Defamation</b> (written or spoken)	<a href="#">Office of Legal Affairs (OLA)</a>	642-7122, <a href="mailto:olastaff@berkeley.edu">olastaff@berkeley.edu</a>
<b>Instructing Staff to Falsify Timesheet</b>	<a href="#">Human Resources Employee Relations</a>	643-7163, <a href="mailto:askeru@berkeley.edu">askeru@berkeley.edu</a>
<b>Disclosure of Confidential Employee Information</b>	<a href="#">Human Resources Employee Relations</a>	643-7163, <a href="mailto:askeru@berkeley.edu">askeru@berkeley.edu</a>
<b>Disclosure of Confidential Student Information</b>	<a href="#">Office of the Registrar</a>	Walter Wong, Registrar 643-1640, <a href="mailto:oua2wong@berkeley.edu">oua2wong@berkeley.edu</a>
<b>Possible Violation of Faculty Code of Conduct</b> (including faculty “no show” to classes, being under the influence of alcohol or drugs, abusive behavior)	<a href="#">Vice Provost for the Faculty</a>	Benjamin Hermalin, Vice Provost 642-6474, <a href="mailto:hermalin@berkeley.edu">hermalin@berkeley.edu</a>
<b>Possible Staff Misconduct</b>	<a href="#">Human Resources Employee Relations</a>	643-7163, <a href="mailto:askeru@berkeley.edu">askeru@berkeley.edu</a>
<b>Student Code of Conduct Violations</b>	<a href="#">Dean of Students Office</a>	Erin Niebyski, Interim Assistant Dean 643-3133, <a href="mailto:erin.niebyski@berkeley.edu">erin.niebyski@berkeley.edu</a>
<b>Athlete Misconduct, NCAA Violations</b>	<a href="#">Intercollegiate Athletics</a>	Foti Mellis, Senior Associate Director 643-1683, <a href="mailto:fmellis@berkeley.edu">fmellis@berkeley.edu</a>

## Disability, Equity, and Inclusion

Topic	Responsible Unit	Contact Information
<b>Accommodations Related to Faculty Disability or Medical Condition</b>	<a href="#">Academic Personnel Office (APO)</a>	Heather Archer, Assistant Vice Provost 642-5626, <a href="mailto:archer@berkeley.edu">archer@berkeley.edu</a>
<b>Accommodation of Disabled Students</b>	<a href="#">Disabled Students' Program (DSP)</a>	Karen Nielson, Director 642-0518, <a href="mailto:knielson@berkeley.edu">knielson@berkeley.edu</a>
<b>Disability Complaint Resolution Requests</b>	<a href="#">Disability Compliance</a>	Derek Coates, Compliance Officer 643-8996
<b>Equity and Inclusion Concerns</b>	<a href="#">Vice Chancellor, Equity &amp; Inclusion</a>	Oscar Dubón, Vice Chancellor 642-7294, <a href="mailto:vcei@berkeley.edu">vcei@berkeley.edu</a>
<b>Faculty Diversity Resources</b>	<a href="#">Office for Faculty Equity &amp; Welfare</a>	Angelica Stacy, Associate Vice Provost 642-1935, <a href="mailto:astacy@berkeley.edu">astacy@berkeley.edu</a>

## Discrimination, Harassment, Retaliation

Topic	Responsible Unit	Contact Information
<b>Allegations of Discrimination</b> (including hostile environment due to race, age, religion, etc.)  <b>Complaint against faculty or students:</b>  <b>Complaint against staff:</b>	<a href="#">Office for the Prevention of Harassment and Discrimination</a>  <a href="#">HR Policy &amp; Practice Unit</a>	Denise Oldham, Title IX Officer 643-7985, <a href="mailto:ask_ophd@berkeley.edu">ask_ophd@berkeley.edu</a>  643-7163, <a href="mailto:askeru@berkeley.edu">askeru@berkeley.edu</a>
<b>Concerns about Sexual Harassment, Sexual Assault, Dating/Domestic Violence, and Stalking</b>  <b>Confidential Support and Care</b>  <b>Counsel and Advice on Managing Impact of SVSH Incident</b>  <b>Complaint Resolutions and Responsible Employee Notification</b>	<a href="#">PATH to Care Center</a>  <a href="#">Office for the Prevention of Harassment and Discrimination</a>	Mari Knuth-Bouracee, Director 642-1988 ext. 9, <a href="mailto:pathtocare@berkeley.edu">pathtocare@berkeley.edu</a>  The Care Line (24/7 crisis/urgent support) 510-643-2005  Denise Oldham, Title IX Officer 643-7985, <a href="mailto:ask_ophd@berkeley.edu">ask_ophd@berkeley.edu</a>
<b>To Report Improper University Activity</b>	<a href="#">Chancellor's Office</a>	Khira Griscavage, Associate Chancellor <a href="mailto:kgriscavage@berkeley.edu">kgriscavage@berkeley.edu</a> Whistleblower Hotline: 800-403-4744
<b>Allegation of Retaliation as a Result of Reporting Improper University Activity</b>	<a href="#">Ethics, Risk &amp; Compliance Services</a>	Tony McKnight, Retaliation Complaint Officer, 664-4619, <a href="mailto:tmcknight@berkeley.edu">tmcknight@berkeley.edu</a>

## Ombuds (Conflict Resolution)

Topic	Responsible Unit	Contact Information
<b>For Faculty</b>	<a href="#">Academic Senate</a>	Andrea Green Rush, Executive Director 642-7213
<b>For Staff / Non-Senate Academics</b>	<a href="#">Staff Ombuds Office</a>	Sara Thacker, Director, 642-7823
<b>For Students / Post Docs</b>	<a href="#">Ombuds Office for Students and Postdoctoral Appointees</a>	Marcia Gee Riley, Director and Ombuds 642-5754