



March 4, 2021

Jeff MacKie-Mason, University Librarian (Co-Chair)
Raka Ray, Dean, L&S Division of Social Sciences (Co-Chair)
Mike Botchan, Dean, L&S Division of Biological Sciences
Erwin Chemerinsky, Dean, Berkeley School of Law
Lisa Garcia Bedolla, Vice Provost, Graduate Studies; Dean, Graduate Division
Frances Hellman, Dean, L&S Division of Math & Physical Sciences
Michael Lu, Dean, School of Public Health
Diana Wu, Dean, University Extension

RE: Charge to the Deans Working Group on the *Future of Work*

Dear Colleagues,

I write to invite you to serve on a Deans Working Group on the *Future of Work*. This work group will be co-chaired by Jeff MacKie-Mason and Raka Ray.

I ask that you provide the Chancellor and me with your analysis and recommendations by June 1, 2021. Your report should address the following:

- What guiding principles should we use as the foundation for our decisions about the future of work for the Berkeley campus?
- What are the guiding principles and best practices for managers and supervisors to use in making decisions for implementing remote working arrangements in academic units, given the variation in work performed by staff?
- What are the unique aspects of academic unit work (research, teaching, student advising, etc.) that need to be considered when developing remote and hybrid work arrangements?
- What are possible best practices to balance remote work with the maintenance of campus community life?

The format is up to you; a short executive summary-style report with clear recommendations is preferred to a comprehensive report with extended analysis. Work group meetings and subcommittee meetings will be convened by co-chairs Jeff MacKie-Mason and Raka Ray.

Sincerely,

A. Paul Alivisatos
Executive Vice Chancellor and Provost

cc: Council of Deans
Heather Archer, Assistant Vice Provost, Academic Personnel Office
James Ford, Chief of Staff, Academic Planning
Andrea Lambert, Chief of Staff to the Provost
Eugene Whitlock, Assistant Vice Chancellor, Chief People and Culture Officer
Chris Yetter, Senior Advisor to the Provost