



November 17, 2020

Jennifer Johnson-Hanks, Chair of the Berkeley Division of the Academic Senate (*Co-Chair*)

Rosemarie Rae, Vice Chancellor of Finance and Chief Financial Officer (*Co-Chair*)

Erwin Chemerinsky, Dean, Berkeley Law

Douglas Clark, Dean, College of Chemistry

Holly Doremus, Vice Chair, Committee on Academic Planning and Resource Allocation (CAPRA)

Paul Fine, Chair, Committee on Academic Planning and Resource Allocation (CAPRA)

Marc Fisher, Vice Chancellor for Administration

Benjamin E. Hermalin, Vice Provost for the Faculty

Dat Le, Executive Assistant Dean, Administration, Berkeley Engineering

Jeffrey MacKie-Mason, University Librarian, Chief Digital Scholarship Officer

Raka Ray, Dean, L&S Division of Social Sciences

Rick Russo, Dean, Summer Sessions, Study Abroad, and Lifelong Learning; Associate Vice Chancellor,
Undergraduate Education

Nathan Sayre, Elected Member, Divisional Council (DIVCO)

Stephen Sutton, Vice Chancellor for Student Affairs

Mia Settles-Tidwell, Assistant Vice Chancellor, Chief of Staff, Division of Equity & Inclusion

David Wagner, Elected Member, Divisional Council (DIVCO)

Heidi Wagner, Assistant Dean for Finance & Administration, L&S Division of Biological Sciences

Dear colleagues:

We write to invite your participation in the *Academic and Administrative Task Force on Campus Finance*. We announced the formation of this task force earlier this month and it is a priority initiative for the 2020-21 *academic* year. The task force is charged with assessing short- and long-term actions to ensure UC Berkeley's financial sustainability.

We have asked Chair of the Berkeley Division of the *Academic* Senate Jennifer Johnson-Hanks, and Vice Chancellor for Finance Rosemarie Rae to serve as the co-chairs for the committee. The task force membership includes representation from the Berkeley Division of the *Academic* Senate, the Deans, the Chief Administrative Officers, and the Administration. EVCP Paul Alivisatos will also serve on the task force.

The charges to the task force are as follows:

1. Identify and assess short-term actions that can be taken to mitigate the financial impacts of COVID-19.

2. Develop recommendations for medium- and long-term revenue generation, including targeted enrollment growth.
3. Develop recommendations for campus revenue and expense allocation methodology.
4. Develop recommendations to improve functional and organizational efficiency.

I ask that you broadly engage stakeholders -- students, faculty, and staff from across campus -- and deliver your preliminary recommendations on short-term mitigations by December 15, 2020, longer-term recommendations by March 15, 2021, and a final report by May 15, 2021.


Staff support for the task force will be provided by Chris Stanich, Associate Vice Chancellor of Financial Planning & Analysis, Eugene Whitlock, Assistant Vice Chancellor for Human Resources, and Maya Woodson Turman, Finance Business Process Driver.

Please confirm your willingness to participate in this important initiative by sending an email to evcp@berkeley.edu. Thank you in advance for your service to the campus; we look forward to your participation.

Sincerely,



Carol Christ
Chancellor



A. Paul Alivisatos
Executive Vice Chancellor and Provost

cc: Khira Griscavage, Associate Chancellor, Chief of Staff, Chief Ethics, Risk, & Compliance Officer
Andrea Lambert, Chief of Staff, Office of the Executive Vice Chancellor and Provost
Chris Stanich, Associate Vice Chancellor of Financial Planning & Analysis
Eugene Whitlock, Assistant Vice Chancellor for Human Resources
Maya Woodson Turman, Finance Business Process Driver