



Friday, April 3, 2020

Cathy Koshland, Vice Chancellor, Undergraduate Education (Co-chair)
Oliver O'Reilly, Chair, Berkeley Division of the Academic Senate (Co-chair)
Michael Ball, Lecturer, Department of Electrical Engineering and Computer Sciences
Deborah Barnett, Chief of Instruction and Curriculum and Director of Online Education, School of Public Health
Gail Brager, Professor, Department of Architecture
Serena Chen, Professor, Department of Psychology
Shawna Dark, Chief Academic Technology Officer, Executive Director of Research, Teaching, & Learning
Lynn Huntsinger, Professor, Department of Environmental Science, Policy, and Management
Terry Johnson, Faculty Director, Center for Teaching and Learning
Rob Kayen, Professor, Department of Civil and Environmental Engineering
Georgina Kleege, Professor, Department of English
Liwei Lin, Professor, Department of Mechanical Engineering
Mike Meighan, Academic Coordinator, Department of Molecular & Cell Biology
Karen Nielson, Director, Disabled Students' Program
David Presti, Teaching Professor, Department of Molecular & Cell Biology
David Romer, Professor, Department of Economics
Scott Seaborn, Interim Campus Privacy Officer, Office of Ethics, Risk and Compliance Services
Alexis Shusterman, Lecturer, Department of Chemistry
Ronit Stahl, Assistant Professor, Department of History
Steve Trush, Lecturer, School of Information
David Wagner, Professor, Department of Electrical Engineering and Computer Sciences

Re: Online Exam / Proctoring Working Group

Dear Colleagues,

The issues and challenges of remote instruction are particularly acute in the realm of assessment, particularly exams. To help the campus develop appropriate guidance to instructors and students, and to determine what investments we might make in proctoring services, we invite you to be part of a task force to address the following questions:

1. What strategies for remote exams will support learning and academic integrity? What would best support exams in large classes? Of these strategies, which best meet the needs of DSP students?

2. What are the principles that should underlie any decision to procure remote proctoring services or other digital tools to address issues of academic integrity, and accessibility?
3. What products or services for remote proctoring would best meet our needs, assuming they meet the criteria expressed in Item 2?

We want to address both the immediate needs of this semester and develop a longer range approach that would work for fully on-line courses as well as remote instruction.

Given the urgency for making decisions before the end of the semester, I humbly request that you submit your recommendations on the above by Monday, April 20th.

Thank you for being willing to serve on this important effort.

Sincerely,

A handwritten signature in black ink, appearing to read 'PAUL ALIVISATOS', with a stylized flourish at the end.

A. Paul Alivisatos
Executive Vice Chancellor and Provost

cc: Cindy Bumgarner, AVC and Chief of Staff to Vice Chancellor for Undergraduate Education
Andrea Lambert, Chief of Staff, Office of the Executive Vice Chancellor and Provost